

Environmental Reference Group

Meeting Agenda

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Details: Date: Monday, 11 June 2018
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Mark Fenwick

Members: Amy Brasch
Andrew Wilks
Chris Paulin
Chris Watson
Graeme Sawyer
Kena Duignan
Lynn Cadenhead
Mark Fenwick (Chair)
Peter Gilberd

Mark Higham
Mark Ashby
Martin Payne
Mike Britton
Nicole McCrossin
Paula Warren
Shenagh Gleisner
Chris Watson
Iona Pannett

Democracy Crispian Franklin, TL Democracy
Services Staff: Helen Bolton, Senior Policy Advisor
ELT Member: David Chick (Chief City Planner)

Topic	Description
1.	Welcome & Apologies Mark Fenwick Apologies received from Shenagh Gleisner and Mike Britton.
2.	Conflicts of Interest There was no conflict of interest to declare.
3.	Previous Minutes Confirmation The previous minutes was confirmed as a true and correct record of the meeting
4.	Helen Bolton Helen updated the group regarding the Parking Policy review.
5.	Update from Councillor Councillor Gilberd - Long-term Plan update: sewage sludge, manage flooding in Tawa
6.	Annual report discussion Mark Fenwick Feedback for the Annual Report: - Heritage in the City Strategy Committee - Appreciate the early interaction from officers - Technology not working well

		<ul style="list-style-type: none"> - Turnover of members and staff - Interaction with councillors - Submission at the end of the consultation process is not a good process. 	
7.	Round table updates from portfolio groups Portfolio work/feedback and general catch-up	<ul style="list-style-type: none"> • All (5m) 	
8.	General Business	<ul style="list-style-type: none"> • All (5m) 	Until 6.15pm
9.	Next Agenda Due	<ul style="list-style-type: none"> • Monday 9 July 2018 	

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing
2.	Let's Get Welly Moving submission	Paula/ All	Completed
3.	Update from Bec Ramsey	Maria	Completed
4.	ERG recruitment of new member	Maria	Completed
5.	Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate	All	Ongoing
6.	Invite Anna Harley and KPI performance officer	Crispian	Completed

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Trudy Whitlow, Urban Design & Heritage Manager
Water	Chris Paulin	Stewart McKenzie, Principal Advisor, RMA Consenting and Environment, Wellington Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology